Cranbrook Food Bank Society

Annual General Meeting Minutes

October 29, 2025, 3:30 PM – Cranbrook Food Bank

Present: Ian Melligan, Beth Melligan, Bill Lindell, Diane Babcock, Gary Babcock, Deb Saffin, Ed Saffin, Kim Dick, Deb Russon, Bev Daniels, Hasi Muhandiram, Don Davidson, Julie Rose (ED), Heather Viers (Ops Coord)

1. Call to Order

Chair: Ian Melligan, Board President

10 members present. Quorum achieved. Meeting called to order at: 3:31 pm

The Cranbrook Food Bank is grateful to live and carry out our work within the ancestral, traditional and unceded territories of the Ktunaxa peoples.

We are thankful for all our Indigenous partners and continually seek new ways to support our community in this partnership.

2. Adoption of Agenda

Chair asked if any revisions or additions to agenda. None.

Motion: Motion to accept Agenda. Moved by Deb Russon, seconded by Bill Lindell
Discussion: None
Result: Carried

3. Adoption of previous AGM Meeting Minutes

Previous AGM meeting minutes circulated.

Motion: Motion to accept previous AGM meeting minutes. Moved by Diane Babcock, seconded by Deb Russon.
Discussion: None
Result: Carried

4. **Reports**
   a) President's Report

      See President's Report

   b) Executive Director Report

      See ED Report

   c) Treasurer's Report

      See Treasurer's Report

   Motion: To receive the reports including the Year End Financial Statements as presented. Moved by Bill Lindell, seconded by Beth Melligan
   Discussion: None
   Result: Carried

5. **Appointment of Auditor**

   Redding & Associates (Chartered Professional Accountant) produce our Review Engagement Report (YE Financials). Beth believes they have provided a valuable service and endorses their retention.

   Motion: To appoint Redding & Associates as the auditor for the Cranbrook Food. Motioned by Deb Russon, Seconded by Don Davidson.
   Discussion: None
   Result: Carried

6. **Election of Directors**

   Any member in good standing (paid membership fee) is eligible to serve as director.

   The board comprises of 8 directors. Each director term is 2 years in length. Each year, half of the positions on board are up for election.

   We have 3 Directors with 1 year remaining (Don, Beth, Diane), Bev Raymond has decided to not to seek re-election and we thank Bev for her dutiful service. Phil

Godsave had resigned due to personal commitments and had 1 yr left on his term. This leaves Ian, Deb, Bill up for re-election (2-year terms) and 2 vacancies (1 yr and 2 yr).

In the event that there are more persons nominated than positions available, we will hold an election and votes will be cast by secret ballot.

The Directors who just completed their term were asked if they would like to seek re-election and consent to the nomination. Deb Russon, Bill Lindell and Ian Melligan all agreed to stand again for election.

The Chair asked for nominations from the floor

- Hasi Muhandiram was nominated by Beth Melligan
- Kim Dick was nominated by Beth Melligan

The Chair asked again for any nominations from the floor.

The Chair asked Kim and Hasi if they consent to the nomination and willing to serve as Director. Both agreed.

With no other nominations, Deb Russon, Bill Lindell, Ian Melligan, Kim Dick and Hasi Muhandiram were acclaimed.

Kim and Hasi were welcomed to the Board of Directors

The Board of Directors 2025 – 2026:

Ian Melligan, Bill Lindell, Deb Russon, Don Davidson,
Diane Babcock, Beth Melligan, Kim Dick, Hasi Muhandiram

7. Adjournment

Motion: To adjourn the General Meeting. Moved by Deb Russon, seconded by Diane Babcock
Discussion: Non
Result: Carried.
Meeting adjourned @ 4:03 pm